

**DRAFT MINUTES OF THE FIRST MEETING OF THE FPTA's MANAGING COMMITTEE
(2015-2016) HELD AT HOTEL LE MERIDIAN, COIMBATORE MONDAY 17th AUGUST 2015.**

The first meeting (2015-2016) of the newly elected members of the Federation of Paper Traders' Associations of India was held at Hotel Le Meridian, Coimbatore on 17th August 2015 under the auspices of the Paper & Allied Merchants' Association, Coimbatore. The meeting was presided by the newly elected President Shri. C. Balasubramanian at 10.30 a.m. A list of members who attended the meeting is given in the Annexure.

1. Preliminary observations of the President.

The President welcomed all the members. He thanked members of his association and well wishers for nominating him as FPTA President. He assured best services for the betterment of the Trade. He also assured better communication between the FPTA Office and members of the affiliated associations.

President requested vice presidents to come on the dais 1). Shri Ashok Shah, Mumbai 2). Shri. Gopal Saha, Kolkata 3). Shri. R. Muthukrishnan, Chennai 4). Shri. Gopal Goel, Delhi 5) Shri. Bhupendra Gandhi, Ahmedabad 6). Shri A T Arasu, Vijayawada 7). Shri. Tapesh Kyal, Cuttack 8.) Shri. Alok Agarwal, Noida.

2. Nomination of office bearers.

The President C. Balasubramanian after his preliminary observations requested Shri. Mehul Mehta of PTA, Mumbai to announce the name of Hon. Secretary and Hon. Treasurer for the current term. He announced Shri. Hiren Karia as Hon. Secretary and Shri Parish Parekh (Mumbai) as Hon. Treasurer of the FPTA. The House endorsed it with round of applause. President invited them to the dais and requested Shri. Hiren Karia to proceed with the agenda.

3. Co-option to the Managing Committee.

Shri. Hiren Karia announced the Co-opted Members as follows:-

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|--------------------------------------|---|
| 1. Shri. Samji Karia, Mumbai | 2. Shri. Subhrajit Kundu, Kolkata |
| 3. Shri. Mahesh Shah, Delhi | 4. Shri. M. Manikandan, Chennai |
| 5. Shri. Kalpesh R. Shah, Ahmedabad | 6. Shri. Gumansingh Rajpurohit, Bangalore |
| 7. Shri. Arun Sundariya, West Bengal | 8. Shri. T. Trimadha Raju, Vijayawada |
| 9. Shri. N. Appadurai, Coimbatore | 10. Shri. R. Sunder, Sivakasi |
| 11. Shri. Vimal Sekhani, Surat | 12. Shri. Prabhat Jain, Jabalpur |

4. Operation of Bank Accounts: The following Resolution for operating the respective Bank Accounts was approved:

Resolution (Operation of Bank/Securities Accounts)

“This 54th Annual General Meeting and Conference of the Federation of Paper Traders' Associations of India held at Hotel Le Meridian, Coimbatore from 15th to 17th August 2015 resolves that the Union Bank of India and also State Bank of India be and is hereby authorized to honour cheques, Bills of Exchange, Promissory Notes, Safe Deposit Locker or any other documents drawn, accepted or made on behalf of the Federation by any two of the following office bearers jointly, namely, Shri. C. Balasubramanian, President, Shri. Ashok Shah, Vice President. Shri. Hiren Karia Hon. Secretary, Shri. Parish Parekh, Hon. Treasurer and to act on any instruction so given relating to the current account or Fixed Deposit Account, whether the same is overdrawn or not, relating to the transactions of the Federation. Also resolved that the office bearers are authorized to obtain overdraft facility to the extent of maximum Rs.1 lakh (one lakh) maximum from the Union Bank of India, or State Bank of India as and when considered necessary, against the FDRs standing in the name of the FPTA with the said bank for the conduct of the FPTA's transactions. It is also further resolved that in addition to the Union Bank of India, State Bank of India the office bearers are also authorized to open and operate Current / Fixed Deposit accounts and/ or overdraft A/c against our FDR only and Safe Deposit Locker in any other Nationalized Bank for the Purpose of efficient and convenient operation of its activities and may also invest in fixed deposit scheme bonds or any Government Securities or IDBI, ICICI or UTI.” This supersedes all earlier resolutions in this regard

Proposed by: Shri.Mehul Mehta, Mumbai
 Seconded by: Shri.Sushil Agarwal, Nagpur

5. Nomination of Sub-Committees.

The following sub- committees were formed and Conveners were appointed. The names of the members of the various sub-committees would be decided and finalized with approval of the conveners. It was advised to follow the guidelines of Advisory Board approved by the house in AGM that preferably Managing Committee Members should be taken as members of Sub Committees, as they will be present during the Managing Committee Meetings to discuss and to take action on its report. In exceptional case non managing committee member can be taken with the permission of president in consultation with the secretary. Also, no member should be a part of more than 2 committees; as far as possible membership should be restricted to one committee only. Conveners were requested to follow the decision while forming their sub-committee.

Convener for Chambers Assocham and Ficci: Shri. Satyapal Gupta, Delhi

Convener Committee for Consumer Relations & Arbitration: Shri. Gian Prakash Gupta, Delhi

Convener, Committee for International Trade: Shri. Shekhar K Chandak, Chennai

Convener, Committee for Vat and GST: Shri. A. Annamalai (Venkat), Chennai

Convener of CAIT and Govt. Affairs: Shri. Rajkumar Bindal, Delhi

Convener, Committee for Website and Social Media: Shri Nirmal Kuhad, Secunderabad

Convener, Committee for Constitution: Shri. Balaram Kundu, Kolkata

Convener, Committee for Industry Affairs: Shri A. Natesan, Chennai

Committee for Public Awareness: Shri Ravi Kumar Rathi, Secunderabad

Committee Bureau of Indian Standard: Shri Rajeev Agarwal, Agra

Convener for Advisory Board: Shri Arvind Sharma, Secunderabad

(The lists of names of Managing Committee Members along with the members who are nominated on the various sub-committees of the FPTA will appear in the Members Reference Book 2015-16.)

6. Enrolment of New Members.

M/s. Mittal Papers, Delhi: Application for Patron Member were received and passed unanimously.

7. Forthcoming meetings of the Managing Committee.

Application for hosting 2nd Managing Committee Meeting was received from PTA Nagpur which was accepted by the house. No invitation was received to host the 3rd Managing Committee Meeting.

As accepted by President, Shri. C. Balasubramanian the 55th Annual General Meeting will be hosted by Paper Traders Association, Mumbai.

8. To decide Judges for Late Shri. Haresh Chand Memorial Award.

President Appointed Shri. A. Natesan, Shri. Rajeev Agarwal and Shri. Harshad P. Shah as judges for Late Shri. Haresh Chand Memorial Award

9. Any other matter with the permission of the chair.

President requested all Affiliated Associations to give their reactions, suggestion to bring strength to our organization.

10. Vote of thanks and end of the meeting.

Since there was no other matter to be discussed, the meeting was adjourned with a vote of thanks to the host Association and singing of the National Anthem.

DRAFT MINUTES OF THE FOURTH MEETING OF FPTA's MANAGING COMMITTEE (2014-2015) HELD AT HOTEL LE MERIDIAN, COIMBATORE ON SATURDAY 15th AUGUST 2015.

The fourth meeting of the Managing Committee of the Federation of Paper Traders' Associations of India (2014-2015) hosted by Paper & Allied Merchants' Association, Coimbatore was held at Hotel Le Meridian, Coimbatore, on Saturday, 15th August 2015. Shri. Krishnendu Bhattacharjee, President welcomed all the members and thanked PAMA Coimbatore for hosting the meeting and commenced the proceedings.

List of members present is given in the Annexure.

1. To confirm the minutes of the Third Meeting of the Managing Committee held at Hotel Maurya, Patna on 13th & 14th June 2015 hosted by Bihar Paper Merchants' Association, Patna (vide cir. no. 08/54/2014-15 dtd. 15/06/2015).

The House passed the minutes unanimously.

Proposed by: Shri. Uttamchand Jain, Bangalore

Seconded by: Shri. Sushil Agarwal, Nagpur

2. To consider applications as Life Associate, Patron and Ordinary Associate Membership.

Two Applications were received for Patron Membership and One for Life Associate Membership as mentioned below. The house passed the same unanimously.

Patron Members: 1. M/s. Garima Traders Pvt. Ltd. Hyderabad. 2. M/s. Shri. Balaji Trading Co. Hyderabad.

Life Associate Member: 1. M/s. Allora Paper Products, Delhi

Resignation from Life Associate Membership was received from M/s. Evergreen Syndicate, Mumbai as they have wound up their paper trade business was accepted by house.

3. To consider and recommend for the approval of Annual Report and Audited Income and Expenditure Account for financial year ended 31-03-2015 and Balance Sheet as on 31st March 2015.

Members unanimously approved recommended Annual Report and Audited Income and Expenditure Account for financial year ended 31-03-2015 and Balance Sheet as on 31st March 2015.

Proposed: Shri. Rajat Bose, Kolkata

Seconded: Shri. Samji Karia, Mumbai

4. To review the outstanding subscription and other arrears of Members.

For the current period (2015-16) Meerut, Bilaspur Associations were requested to clear the outstanding subscription at the earliest.

5. To appoint 15 Members of Subject Committee to prepare draft resolutions for consideration at the Annual General Meeting.

The resolution/memorandum received from Associate Members was forwarded to Subject Committee Members.

The subject committee was formed under the convenership of Shri. A. Natesan, Chennai alongwith the following members.

Shri. Samji Karia, Mumbai

Shri. Gopal Saha, Kolkata

Shri. Nitin Thakkar, Ahmedabad

Shri. Nirmal Kuhad, Secunderabad

Shri. Shanker Khemka, Patna

Shri. Dipesh Ladda, Baroda

Shri. Umesh Sharma, Jaipur

Shri. Rajkumar Bindal, Delhi

Shri. Mahesh Khandelwal, Nagpur

Shri. Madhusudhan Bang, Vijayawada

Shri. Dinesh Chand Agarwal, Lucknow

Shri. Ranjit Jain, Bangalore

Shri. Narottam Vyas, West Bengal

Shri. Bhupendra Gandhi, Ahmedabad

6. To Appoint a panel of judges for each of the following Awards for the year.

a. FPTA's founder President Late Shri. Jethmal Thakursing Lalvani Memorial Award for selecting an outstanding Paper Trader who contributes the most for the Paper Trade in India.

Nominations were received from

1. Calcutta Paper Traders Association, Kolkata
2. Paper Merchants Association, Delhi

The following members were appointed as judges. Award to be declared at AGM

Shri. Shekhar Chandak, Chennai
 Shri. Arvind Sharma, Secunderabad
 Shri. Harshad P. Shah, Mumbai

b. FPTA's Past President Shri. D.P. Saboo Award for selecting an affiliated association for rendering the best services to its members.

Nominations were received from

2. Madras Paper Merchants Association, Chennai
3. Paper Merchants Welfare Association, Vijayawada
4. Calcutta Paper Traders Association, Kolkata

The following members were appointed as judges. Award will be declared at AGM

Shri. Rajeev Agarwal, Agra
 Shri. Shyam Sunder Daga, Jaipur
 Shri. Rajkumar Bindal, Delhi

c. FPTA's Late Shri. Jayantilal S. Shah Award for selecting a Managing Committee Member who has rendered useful services for the activities of the Federation.

Nominations were received from

1. Andhra Paper Merchants Association, Secunderabad

Only one application was received President Shri. Krishnendu Bhattacharjee, Kolkata was requested to scrutinize the application. Award will be declared at AGM

d. To appoint judges to declare awardees for Late Shri. Uggar Sain Jain Memorial Award for Best President One from Big and One from Small Association of the Ordinary Association of FPTA for useful service rendered during the year.

Nominations were received from Major Association

1. Paper Merchants Welfare Association, Vijayawada

Nomination from Smaller Association

1. Andhra Pradesh Paper Merchants Association, Secunderabad

Only one application was received in Big and Small category. President Shri. Krishnendu Bhattacharjee, Kolkata was requested to scrutinize the applications. Award will be declared at AGM

e. To appoint a Committee of three members consisting of the President and two past Presidents to declare awardee for Shri. Badluram Gupta Award for long time contribution to the cause of Paper Trade.

The following members were appointed as judges. Award will be declared at AGM

Shri. Krishnendu Bhattacharjee, Kolkata
 Shri. Manohar Kothari, President, Ahmedabad
 Shri. Arvind Sharma, Past President, Secunderabad

f. To appoint a committee of three members consisting of Past Presidents to declare awardee for FPTA's Reliable Award for Innovation in Business Processes or Systems for Paper Trading Fraternity as a Driver Growth in India during the year.

The following members were appointed as judges. Award will be declared at AGM

Shri. Harshad P. Shah, Mumbai
 Shri. Shyam Sunder Daga, Jaipur
 Shri. Mahesh Khandelwal, Nagpur

g. To appoint a three member committee to scrutinize the Nominations received for the Post of Office-bearers and members of the Managing Committee for the year 2014-15.

The members of Scrutinee committee.

Shri. Shekhar Chandak, Chennai,
 Shri. Mahesh Khandelwal, Nagpur
 Shri. A. Natesan. Chennai
 Shri. Ashok Shah, Mumbai

7. To request the President to decide the recipient of Mittar Sain Jain Award to one of the FPTA Past President for their useful services rendered to the Paper Trade.

President to declare award in AGM

8. To request the President to declare the winner of M/s. Himatlal & Co., Mumbai Award for the Vice President who has done commendable work in the area of his Jurisdiction.

President to declare the Recipient of the Award in AGM

9. To request President, Nominee President. to decide the Legacy Award in Memory of Late Shri. Hasmukh C. Shah., Mumbai to felicitate and Honor the father & son relationship both personal and in business, (awardee from the host association).

Shri. Krishnendu Bhattacharjee, President to declare award in AGM

10. Any other matter with permission of Chair:

Shri. Arvind Sharma presented his advisory board report for acceptance of the house. Important points of the report are mentioned hereunder:

To propose in the AGM the following changes to the fee /charges for attending FPTA Managing Committee Meetings and AGMs.

a) Managing Committee Meetings: No charges to be levied on the members attending MC meetings. However, no gifts /mementos should be given to the members attending MC meetings. To further reduce the burden on the host association and to save time it was decided that the honouring of Past Presidents during MC meetings may henceforth be stopped; Their presence may be recognized orally.

b) AGMs: To increase the charges as follows

Delegates: From 2,500/- to 4,000/-.

Life & Patron members: From 7,000/- to 8,000/-.

Observers: From 10,000/- to 12,000/-.

The house accepted that this proposal be put forward in the AGM.

Traders – Code of Conduct: The code of Conduct has been drafted for the members. They may print it at the back of their bills as per their convenience.

KYM – To set deadlines for life and patron members to send their duly filled KYM forms. The members who fail to adhere to the deadline shall be debarred and hence, would not be able to attend any further AGMs.

Sub-Committees – It was decided to retain the Constitutional Committee, rename the Committee for 'Paper is Green / Public Awareness' as 'Public Awareness Committee' and rename the 'Communication Affairs Committee' as 'Website and Social Media Committee'.

Preferably Managing Committee Members should be taken as members of Sub Committees, as they will be present during the Managing Committee Meetings to discuss and to take action on its report. In exceptional case non managing committee member can be taken with the permission of president in consultation with the secretary. Also, no member should be a part of more than 2 committees; as far as possible membership should be restricted to one committee only. Conveners were requested to follow the decision while forming their sub-committee.

As there was no other matter to be discussed, the meeting was adjourned after mourning the sudden demise of past President of India Shri. A. P. J. Abdul Kalam.
