

I, Bhavesh Lakhamshi Gala, Honorary Secretary of FPTA humbly submit My Working Report for Federation as Honorary Secretary as under

- 1) Attended all day-to-day activities wherever required of and for the Association.
- 2) Sent Numerous Emails, Reminders, Notices, Agendas & Minutes for Managing Committee Meetings & Advisory Board Meetings. Sent Emails & Reminders for various Webinars. Sent Emails for feedback / suggestions on Government Regulations.
- 3) Conducted Managing Committee Meetings & Advisory Board Meetings as under
 - a) 1st Managing Committee Meeting on September 19, 2022
 - b) 2nd Managing Committee Meeting on December 23 -24, 2022 at Ahmedabad by PMA, Ahmedabad
 - c) Virtual Extra Ordinary General Meeting on January 20, 2023
 - d) 3rd Managing Committee Meeting on June 10 -11, 2023 at Bengaluru by KPMSA, Bengaluru.
 - e) Virtual Advisory Board Meeting on December 19, 2022
 - f) Physical Advisory Board Meeting on June 9, 2023
- 4) Conducted Virtual Meetings with VP's and Conveners of various Committees.
- 5) Conducted Meetings of FPTA Mumbai Committee Members at FPTA Office.
- 6) Conducted Webinar's as under
 - a) Virtual Webinar on Self Development & Management on November 21, 2022
 - b) Virtual Webinar on Current Scenario – Trade & Industry Perspective on December 18, 2022
 - c) Virtual Webinar on Success Mantras for a Prosperous Family Business on March 5, 2023
 - d) Virtual Webinar on Paper – Greening Mother Earth on July 29, 2023
- 7) Conducted Virtual Meetings at regular intervals with All Associations to understand and better functioning of Various Associations and FPTA in synchronisation.
- 8) Supported & Followed up for Adding Hubli and Bhopal Association to become an Ordinary Members of FPTA and the total count comes to 37 Affiliated Associations under FPTA and are working further to add up more 3 Associations under FPTA in near future.
- 9) Represented in Various Government Departments of Ministry of Industry & Commerce, Directorate General of Foreign Trade, Ministry of Medium and Small Medium Business Enterprises, Ministry of Finance, Prime Minister Office by sending Letters for benefit of Paper Trade as and when required.
- 10) Followed up with various Respected Donors for the top up of the Award Amount and almost all have supported and added up to FPTA.

- 11) Supported & Assisted International Trade Committee in organising for Business Knowledge visit to Thailand in July 2023
- 12) Supported & Assisted Committee for Consumer Relations along with MPMA, Chennai to host first meeting between Paper Trade and various Associations of Paper Consumers & Convertors for their views and suggestions for a better Business between Paper Traders and them.
- 13) Supported & Assisted in Industry Affairs Committee in Organising Webinar's and Industry Database Mechanism and Collection and the process is on.
- 14) Supported & Assisted in Website & Social Media Committee for streamlining various Website and Handles and Emails of FPTA.
- 15) Supported & Assisted Public Awareness Education Committee, Consumer Relations Committee and Website & Social Media Committee along with 37 Associations in celebrating National Paper Day across India.
- 16) Supported & Assisted the FPTA team and Shri Rajen Aythora ji for completing the task for All India Paper Traders Directory by FPTA and launching and distributing to all 37 Associations and to all Supporters of the Directory
- 17) Communicated to by Sending Letters to Various Paper Business Related Associations to Celebrate National Paper Day along with FPTA and sent various promotional materials and data.
- 18) Communicated and sent Letters of Appreciation to Paper Mills for educating Paper as Sustainable & Green Medium in form of Advertisement in Daily National Newspapers by the Paper Mills and mills have appreciated the communication.
- 19) Attended Associations Meeting at Home Association Mumbai, Pune, Chennai, Surat and Kanpur with President Shri Aseem Bordia ji and respective Vice President's.
- 20) Tried to streamline working of FPTA as under :
 - a) Got the Working & Salaries of Office, Staff and Others streamlined and documented.
 - b) In process of renewing the FPTA Registration Certificate with Societies Act.
 - c) In process of Streamlining and Documenting of FPTA Logos and other Branding, Usage and other policies.
 - d) In process of registration of FPTA for Trademarks.
 - e) In process of Streamlining and Documenting the Working of Future Honorary Secretaries and Treasurers of FPTA.
 - f) In process of Streamlining and Documenting the Working between FPTA and Respected Various Associations of India.
 - g) In process of Streamlining and Documenting the Celebration of August 1st as National Paper Day across India.
- 21) My Personal Views and Opinion for a better and stronger FPTA and members of Paper Trade

- a) Allow and Infuse Young people to come in FPTA Managing Committee by allotting specific MC seats or adding up from each city some number of seats with some age and experience criteria in Paper Trade or similar. Make them actively participate in MC Meetings.
- b) Make FPTA stronger by increasing FPTA subscription fees of Ordinary Members and make every Paper Trader member of local Association and also member of FPTA by a yearly nominal fee which makes them a part of FPTA and Trade.
- c) Change the meeting formats which are more of monotonous type like reading of reports and market scenario to make it more interactive and discuss ways how Paper Trade and Associations can get better and stronger.
- d) Managing Committee members are representative like local MP's and they should be following up local Associations for the betterment of local Paper Traders.
- e) All Associations and Members should actively participate in various Meetings and Activities of Local as well as of FPTA.
- f) At Regular intervals meeting with MC Members, Various Committee Members and All Associations should be taken virtually, and various deliberations should be done.
- g) Again repeatedly I say, We are in noble trade and We should promote Paper as Sustainable and Green in nature daily round the year and by all Team Members of our company with the same message by everyone, everytime and everywhere will be more promoting then just celebrating National Paper Day only for a Week.
- h) Again repeatedly I say, We as Paper Traders shouldn't be afraid of 1) Saying No for supplies to Customers if their Credit Limit has crossed or when they are not paying on time. 2) Saying No to our Principles if they put pressures in their supplies or payments. 3) In communicating with fellow traders for checking credit worthiness of a customer or if any issues with the customers or if any cases filed. As We as traders work on a meagre margins and the same can be earned by financing to the same Customers or Principles by getting pledged or underwritten from them for similar margins.
- i) We should work on an additional Segment on the lines of Paper Trader to show growth in your existing Paper Trade Business to your future generations. We should try and work on Professionalism to motivate future generations to join our Business.

I, whole heartedly specifically Thanking to President Shri Aseem Bordia ji, Shri Rajen Aythora ji, Shri Mehul Mehta ji, Shri Raghav Kothari for helping and suggesting me for the activities of FPTA. Without the FPTA Office team my tenure wouldn't have been completed so a Big Thanks to Shri Manish Shirsat, Smt. Asma Khan and Shri Vivek Lotale for all the guidance, execution and support for working in the tenure.

I, Thank My Home Association PTA, Mumbai and PTA President Ashok Kabra ji & Seniors once again for showing confidence and trust for the position and responsibility given to me which added to My learnings of Leadership and Management and understanding different personalities at different times. I, also Thank all VP's and All the Conveners of the Various Committees of FPTA and all Advisory Board Members and MC Members of the FPTA for supporting me in my working and accepted gracefully.

I, Thank my Family, My Company and My Company Team in supporting me in taking the endeavour and supported me for the respected Position of FPTA.

As said by Robin Sharma " Leadership is not about Executive position or Title. It is about connection and influence at its highest, Leadership is all about adding Value to the World and blessing lives through the Work You do ". So, As Honorary Secretary my Motto is how much value has been added by me to FPTA and to Paper Trade as whole in the term. By Knowingly

or Unknowingly, if any Mistake has happened from my side or hurted anyone feelings, I with folded hands request for an Apology “ Michhami Dukkadam “. Thank You.