

Dear Friends,

Sub: FPTA 3rd Managing Committee Meeting-2015-16

It gives us immense pleasure in inviting you to the Cultural Capital of India....Chennai, for the 3rd Managing Committee Meeting of The Federation of Paper Traders' Associations of India (FPTA). My team from The Madras Paper Merchants Association (MPMA) is very eager to receive you, make your stay comfortable and memorable and above all create a good platform for a healthy, fruitful and progressive discussion!

The dates and venue for the 3rd MC meeting of FPTA is as follows:

Dates: **Saturday, 25th June 2016 and
Sunday 26th June 2016**

Venue: **RADISSON BLU HOTEL CHENNAI CITY CENTRE
2, ETHIRAJ SALAI, C-IN-C ROAD,
EGMORE, CHENNAI-600 008
TEL : 044-04030 4444**

We request all the Affiliate Associations to furnish the details of the Past Presidents, Vice President and Managing Committee members from their respective Association who are participating in the 3rd Managing Committee meeting in the format which is enclosed with this letter on or before 5th June 2016 positively. Along with the filled up form, kindly send us a copy of any photo identity card (other than PAN card) and a passport size photograph of all the participants.

The Members of MPMA will be glad to receive the Members of FPTA under Life/Patron/Observer categories who wish to participate in the 3rd Managing Committee meeting. The fee for such of those members has been fixed at Rs.6,000 (Rupees six thousand only) each. This amount may be remitted by way of cheque/DD/NEFT. Cheques and DD to be drawn in favour of The Madras Paper Merchants Association. Remittance by NEFT may be made to the following account:

Our bank details:

A/c. Name : The Madras Paper Merchants Association
Bank : Oriental Bank of commerce
Branch : Esplanade, Chennai-600 001.
Current A/c. No. 02341010001550
IFSC Code : ORBC0100234

The agenda for the 3rd Managing Committee meeting is furnished overleaf for your perusal.

Looking forward for your active participation in all the sessions at the 3rd Managing Committee Meeting.

yours faithfully,
For The Madras Paper Merchants' Association,

P. Rajesh Jain
Hon. Secretary

PROGRAMME

Saturday, 25th June 2016

7.30 a.m. to 10.00 a.m.	Registration and Breakfast
11.00 a.m. to 1.00 p.m.	Inauguration
1.00 p.m. to 2.00 p.m.	Lunch
2.30 p.m. to 4.30 p.m.	First business session
4.30 p.m. to 5.00 p.m.	High Tea
5.00 p.m. to 7.00 p.m.	Second business session
7.30 p.m. to 10.00 p.m.	Entertainment and Dinner.

Sunday, 26th June 2016

8.00 a.m. to 9.30 a.m.	Breakfast
9.00 a.m. to 10 a.m.	Meeting of advisory board and various sub committees.
10.00 a.m. to 12 noon	Third business session
12.15 p.m. to 2.00 p.m.	Lunch & Checkout

Thanking you,
Yours faithfully,
For The Madras Paper Merchants' Association

P. Rajesh Jain
Hon. Secretary

To,
The Secretary
The Madras Paper Merchants' Association
56, Anderson Street,
Chennai-01

Detail of participants for the 3rd M.C meeting of FPTA to be held on 25th & 26th June'2016:

S. No	Name of Delegates	Mobile No.	E-mail I.D	Position held in FPTA PP/VP/MC	Date of arrival	Time of arrival	Train/Flight detail	I.D details*
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

* Kindly enclose copy of I.D proof & passport size photograph of all participants.